

Federal Ministry of Education, Science and Research  
Minoritenplatz 5, 1010 Vienna

## Information

### on the assessment of the 8th school grade or on the assessment of a school-leaving certificate from a compulsory school (9th, 10th or 11th grade)

The assessment of foreign (school-leaving) certificates is designed to appraise the value of your school-leaving qualifications that you acquired abroad and to enable a basic evaluation of comparability with an Austrian school-leaving qualification (Federal Law Gazette I no. 55/2016).

In order for your completion of compulsory schooling to be recognised in Austria, you must have successfully completed 9, 10 or 11 school years abroad. If you have successfully completed eight school years abroad and receive a positive assessment, you have the option to continue your education in Austria (e.g. Matura school, pre-vocational school).

Information: [bmbwf.gv.at](http://bmbwf.gv.at) > Topics > School > School system > School types

The assessment issued will primarily help you in future when you are looking for a job or are admitted to a secondary school.

**The application is free of charge and can be submitted online at: [www.asbb.at](http://www.asbb.at)**

You fill in online web forms about your foreign school-leaving qualification, upload the required documents and receive your assessment after a processing time of approx. 12 weeks.

To apply, you will need the following documents:

1. **Residence registration form** (Meldebestätigung) or **certificate of Austrian citizenship**
2. The **original certificate** for the last school year you completed **AND** a certified **translation** done by a sworn translator who is officially registered in Austria. Foreign certificates must generally be certified; different certification rules apply depending on the country (see reverse).
3. **Proof of identity** (identity card, residence card, passport or refugee travel document)
4. **Document** providing evidence of any **name changes** (e.g. marriage certificate)

If you have any technical problems, please contact [asbb.helpdesk@srt.solutions](mailto:asbb.helpdesk@srt.solutions)

## **Certification rules**

### **Full diplomatic certification:**

Foreign education certificates that are submitted in Austria for official purposes generally require national certification from the country in question (i.e. education authority, foreign ministry) and also need to be authenticated by the competent Austrian representation authority in the country of issue (embassy, consulate, honorary consulate).

### **Certification in the form of an apostille:**

Full diplomatic certification of education certificates is not required in the case of contracting states to the Apostille Convention (Hague Convention Abolishing the Requirement of Legalisation for Foreign Public Documents) if these certificates have an apostille attached. The contracting states are currently as follows: Albania, Andorra, Antigua and Barbuda, Argentina, Armenia, Australia, Azerbaijan, Bahamas, Bahrain, Barbados, Belarus, Belize, Bolivia, Botswana, Brazil, Brunei Darussalam, Cape Verde, Chile, China – only the special administrative regions of Macau and Hong Kong, Columbia, Costa Rica, Cyprus, Denmark, Dominica, Ecuador, El Salvador, Estonia, Fiji, Georgia, Greece, Grenada, Guatemala, Guyana, Honduras, Iceland, India, Ireland, Israel, Jamaica, Japan, Kazakhstan, Latvia, Lesotho, Liberia, Lithuania, Luxembourg, Malawi, Malta, Marshall Islands, Mauritius, Mexico, Moldova, Monaco, Morocco, Namibia, New Zealand, Nicaragua, Niue, Oman, Palau, Panama, Paraguay, Peru, Portugal, Republic of Korea, Russian Federation, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, San Marino, São Tomé and Príncipe, Seychelles, Singapore, South Africa, Spain, Suriname, Swaziland, Switzerland, Tonga, Trinidad and Tobago, Turkey, Ukraine, United Kingdom, United States of America, Uruguay, Vanuatu, Venezuela.

### **Exemption from any certification:**

Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Finland, France, Germany, Hungary, Italy, Liechtenstein, Montenegro, Netherlands, North Macedonia, Norway, Poland, Romania, Serbia, Slovakia, Slovenia, Sweden.